



Sending / Publishing a Google Form

Lecturer's job-aid

Customize the confirmation page

1. You can write a **confirmation message**.
2. Check the boxes according your needs
 - a. **Show link to submit another response**
 - b. **Publish and show a link to the results of this form**
 - c. **Allow responders to edit responses after submitting**
3. Click **Send form**

Confirmation Page

Confirmation message

1 Thanks for answering this questioner.
Don't forget to work on your project for tomorrow's show!

2 Show link to submit another response
 Publish and show a link to the results of this form ?
 Allow responders to edit responses after submitting

3 Send form

Send / publish the Form

1. Choose the suitable publishing option

a. Link to share

In order to share the form in your course website (MOODLE), or send it using your e-mail, copy the Form's link from the **link to share** field.

b. Share link via

In order to publish the form in a Facebook group (recommended for collaborative learning) or in one of the other listed platforms, click on the wanted platform icon.

c. Send form via email

2. Click Done

The screenshot shows the 'Send form' dialog box with the following elements:

- 1a**: A text input field containing the URL `https://docs.google.com/forms/d/1oaGSdvnQ0pM`.
- 1b**: A 'Share link via:' section with icons for Google+, Facebook, and Twitter.
- 1c**: A text input field with the placeholder text '+ Enter names, email addresses, or groups...'. There is a checked checkbox for 'Send form via email:' above this field.
- 2**: A blue 'Done' button at the bottom.

Other visible text includes 'Link to share', 'Embed', and 'Looking to invite other editors to this form? Share it.'

"Run" the form

1. In order to watch the form, click on **view live form** (at the main toolbar)

2. **Tip:** You can always change the theme of the form, by clicking on the **Themes** button

